

V E N U E R E N T A L P A C K A G E

MORNING RENTALS

Monday to Sunday
\$50 per person

Prices are based on a minimum of 150 guests.

EVENING RENTALS

Monday - Thursday \$50 per person
Friday & Sunday \$60 per person
Saturday \$70 per person

Prices are based on a minimum of 150 guests.

Our rental package includes the following essentials to ensure a seamless and elegant event experience:

- Chairs and Tables
- Setup and Teardown Services
- Linens & Napkins (Colour Choices available)
- Glassware, Flatware, and Plateware
- The catering for the event would be arranged from outside by the client
- Non-Alcoholic Beverage Package – \$5 per person
- Decor and floral services are available at an additional cost.
- For pricing, package inclusions, and additional details, please contact the sales team directly. We'll be happy to assist you in customizing your event.

INCLUDED IN YOUR PACKAGE

- Dedicated on-site Food & Beverage Event Planner
- Chairs, Tables, and Linens
- Use of House Sound System for background music (not suitable for DJ or live sound setups)
- No SOCAN Fees and No Cake-Cutting Fees

PAYMENT TERMS

- A deposit equal to 25% of the estimated event total is due at signing.
- Remaining Balance Due 2 weeks prior to the event
- Accepted via Certified Cheque or Email Money Transfer (EMT)
- A 2.5% surcharge applies to credit card payments
- A valid **pre-authorized** credit card is required for all events as part of our standard security protocol.

CANCELLATION POLICY

All deposits are non-refundable. in the event there is a provincial restriction in which we cannot hold the event, the convener can postpone and use the deposit towards the rescheduled event.

FINAL GUEST NUMBERS

Final numbers are due 10 days prior to the event date. you will be charged based on your minimum guaranteed guests, the confirmed final guest numbers or the actual numbers of guests in attendance – whichever is greater. Confirmed numbers will not be reduced under any circumstances.

VENDOR & SETUP GUIDELINES

- All Vendor Setups and Teardowns must occur within your contracted event hours and must be pre-approved
- DJ setups must be standard audio only (house system use only for background music)

OUTDOOR EVENT POLICIES

- Only fresh petals and bubbles are permitted for ceremonies outside
- No confetti, fake petals, or glitter allowed inside and outside
- Outdoor furniture, décor, or fixtures require prior written approval (excluding floral arrangements)

SETUP & RENTALS

- Package includes use of our in-house Chairs, Table Linens & Napkins (Colour options available)
- Glassware, Tableware, and Silverware
- \$2500 venue set up and tear fee applicable if bringing own chair rentals/cutlery etc.

OUTSIDE CATERING POLICY

- Outside catering is only permitted for culturally specific cuisine not offered by our culinary team
- All outside caterers must be licensed, insured, and approved in advance by our management
- Caterers must bring their serving staff and follow all health and safety regulations
- No outside alcohol or bar service is permitted under any circumstances

FLOWERS AND DECOR, CENTERPIECES, VINYL FLOOR WRAP, AND EVENT RENTALS

Please contact our exclusive in-house service providers below:

- **GPS DECORS** – For premium florals and event décor | info@gpsdecors.com | 905 670 1073
- **CHAIRS & THRONES** – For premium event rentals, lighting, vinyl floor wrap and hard wood dance floor | info@chairsandthrones.com | 905 499 2601